## ONLINE LEARNING AGREEMENT (OLA):

Konstantin Preslavsky University of Shumen is using the online learning agreement. If your university doesn't use it, ask your home Erasmus office to email us about this matter. No other Learning Agreements will be accepted unless we have written confirmation from our colleagues

Online Learning Agreement is available here: https://www.learning-agreement.eu/.

To fill it in you have to create an account (see upper right button)
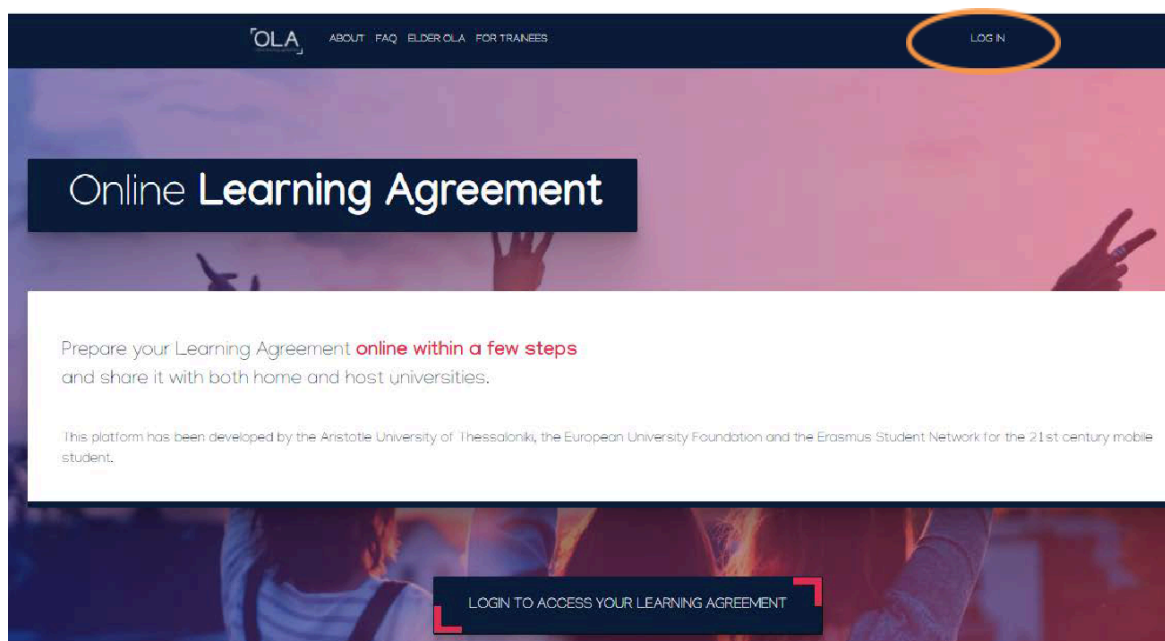
Before starting to fill in the OLA, we advise you to see the explanatory video.
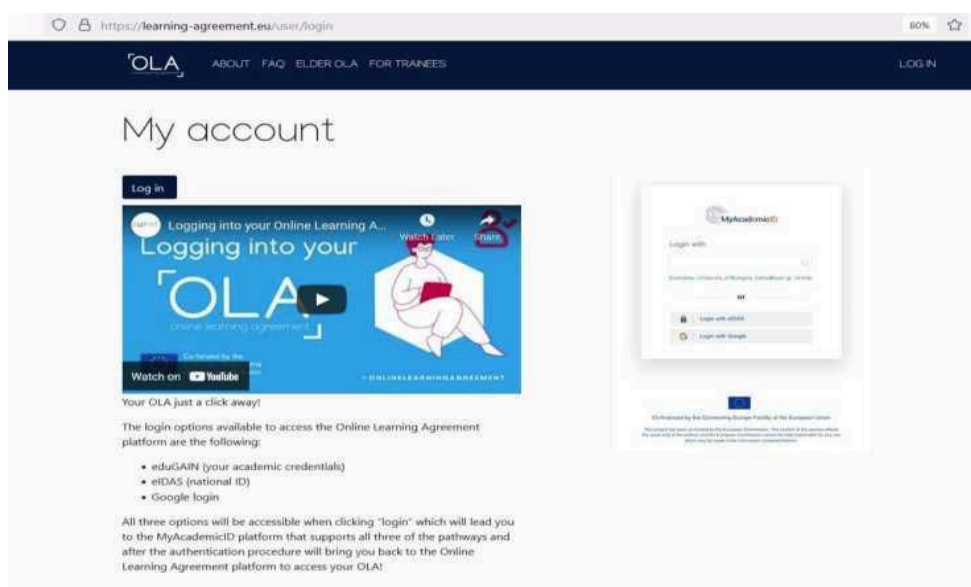
If you decide to create OLA using eduGAIN you will first need to search for the name of your university and select it. If everything goes well you will be redirected to your university to log in and then you will enter the OLA platform. Then you will be redirected to your institutional email address.

Once inside you can see the main window within you will have to create a new academic agreement by clicking on "Create New", as you can see below.

You can only create a single OLA, any additional OLAs will be deleted without review.

For the next part, you have to contact your Erasmus Coordinator. It's very important to fill it out with the correct contact persons. Otherwise, your OLA cannot be approved by the HOME UNIVERSITY (meaning your university)

Information regarding the Receiving Institution

In the system, we are written SHUMENSKI UNIVERSITET EPISKOP KONSTANTIN PRESLAVSKY

Country *

| Bulgaria x |

Name *

| SHUMENSKI UNIVERSITET EPISKOP KONSTANTIN PRESLAVSKI x |

Faculty/Department *

| |

Address *   Erasmus Code *

| Shumen | | BG SHOUMEN01 |

You can find the necessary information about the International Relations Center (Institutional Erasmus+ coordinator, Head of International Relations Centre, and Administrative Erasmus+ Coordinator) - here.

You can find the necessary information about the Faculty Erasmus+ Coordinators- here.

You can find the necessary information about the Departmental Erasmus+ Coordinators:

➔ Departmental Erasmus+ Coordinators from the Faculty of Humanities - here.
➔ Departmental Erasmus+ Coordinators from the Faculty of Natural and Sciences - here.
➔ Departmental Erasmus+ Coordinators from the Faculty of Education - here.
➔ Departmental Erasmus+ Coordinators from the Faculty of Mathematics and Computer Science - here.
➔ Departmental Erasmus+ Coordinators from the Technical Sciences - here.
➔ Departmental Erasmus+ Coordinators from the College – Dobrich - here.

If you have questions don't hesitate to contact us by e-mail at erasmus@shu.bg

Study programme

For the next part your need our course offer. You can find our Course catalogue- here. To write the course, click on **Add Component to Table A**. We recommend you to choose 30 ECTS credits. For further details, please contact your home coordinator.

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

| |

• Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of people to contact, with information about how, when and where to contact them. Show less
• This must be an external URL such as *http://example.com*.

The main language of instruction at the Receiving Institution *   The level of language competence *

| - Select a value - | | - Select a value - |

Level of language competence: a description of the European Language Levels (CEFR) is available at: https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

For table B you should also contact your home coordinator.

Commitment

Commitment Preliminary

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

Sign

[Clear]

When you sign the OLA please contact the erasmus office at: erasmus@shu.bg to inform us that you have created and signed the agreement so we can check it and proceed with approving it. This is necessary as the system does not notify the Erasmus coordinators for new OLAs, therefore the approval procedure may be delayed.